00112c

**Authorized Sign.**

**Board Meeting**

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| --- | --- |
| **Meeting Agenda Items** | |
| **Welcome** |  |
| **Last Meeting Items** |  |
| **Action Items Report** |  |
| **Review of Incidents** |  |
| **Workplace Inspections** |  |
| **Next Meeting Will Be** |  |

|  |  |
| --- | --- |
| **Type of Meeting** |  |
| **Meeting Purpose** |  |
| **Attendees** |  |
| **Meeting Date** |  |
| **Meeting Time** |  |

**Name**

**Business**

**STAFF MEETING MEMO**